



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

MONDAY, NOVEMBER 12, 2012, 6:00-9:00 P.M.

NORTH CAMPUS — TCA ROOM 2213/2214(SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

### AGENDA

- I. Call to Order (6:00 p.m.)
- II. Pledge of Allegiance / Roll Call 5 min
- III. Approval of Agenda 5 min
- IV. Executive Session 30 min  
Executive session pursuant to C.R.S. 24-6-402(4)(h) for discussion of individual students where public disclosure would adversely affect the person or persons involved.  
  
Executive session pursuant to CRS 24-6-402(4)(b, e, and f) to receive legal advice on specific legal matters, determining positions relative to matters that may be subject to negotiations, and personnel matters. Deputy Executive Director/Director of Operations and Director of Human Resources
- V. Comments from the Audience (Audience members have 3 minutes to address the Board) 10 min
- VI. Report of the Interim Executive Director & Cabinet Spotlights 10 min  
Motion: to receive the report
- VII. Consent Agenda 5 min  
Board Directed items to be removed from Consent Agenda:  
Motion: to accept the Consent Agenda
  - A. Minutes: October (Mr. Pope)
  - B. Newly Revised Board Agreement (Dr. Leland)
  - C. Revised Bylaws (Mr. Pope)
  - D. Strategic Board Calendar (Dr. Leland)
  - E. Process review for setting of meeting agendas (Dr. Leland)
  - F. Titan of the Year Subcommittee Charge and timeline (Dr. Leland)
  - G. Written Reports of the Executive Director and Cabinet
    1. Human Resources (Ms. Schulz)
      - a. Matters Relating to Personnel Action
    2. Operations (Mr. Collins)
      - a. Ops Update
      - b. Dashboard

3. Finance (Mr. VanGambleare)
  - a. August Financials

VIII. Discussion Agenda Items

- A. Items removed from Consent Agenda
- B. Cabinet Level Reports

1. Insurance Review 10 min  
 Action: Mr. VanGambleare/Mrs. Jan Myers (Wells Fargo Insurance)  
 Motion: to consider changes to insurance coverage  
 Rationale: to further review liability insurance for Board and Administration as follow up to Security reviews of earlier 2012.
2. TCA Central Security Report Review 10 min  
 Action: Mr. Collins  
 Motion: to receive report  
 Rationale: to review report by D20 Security of Central Campus facilities and procedures.
3. Academic Services Committee Update 10 min  
 Action: Mr. Hilts  
 Motion: to receive report  
 Rationale: to review progress on programmatic and structural work on IPD and administrative alignment and functioning.
4. Annual Registrar's Report 15 min  
 Action: Mrs. Kara McIntyre  
 Motion: to receive the report  
 Rationale: to review enrollment, attrition, and retention issues
5. Communications Update 10 min  
 Action: Mr. Laney/Mrs. Harris  
 Motion: to receive the report  
 Rational: update information concerning TCA communications plan

C. Board Subcommittee Reports

1. TCA Senate Implementation 10 min  
 Action: Dr. Cameron  
 Rationale: to review currently approved Senate (or DAC) policy and implement actions (identify members, determine first meeting, etc.)
2. Permanent Executive Director Search Committee Update 10 min  
 Action: Dr. Cameron  
 Motion: To remove from the table; to accept motion or deny motion  
 Rationale: Revisit tabled motion to extend search for one additional year.
3. FAC Committee Report 5 min  
 Action: Dr. Woody/Mr. VanGambleare  
 Motion: to remove from the table; to accept motion of earmarking  
 Rationale: to an update and provide recommendations to the TCA Board based upon TCA's current financial position
4. FAC Committee Report (Audit Results) 10 min  
 Action: Dr. Woody  
 Motion: To accept the report  
 Rationale: to abide by annual audit requirements and financial accountability standards.

5. TCA Board Subcommittees 15 min  
Action: Mr. Pope/Mr. Kretchman  
Motion: to receive the report  
Rationale: to determine the current active subcommittees/members and processes

D. Board Policy Review

1. Conflict Resolution Policy 5 min  
Action: Dr. Leland/Dr. Coulter  
Motion: to receive the report  
Rationale: to address changes
2. Board Election Policy 5 min  
Action: Dr. Leland/Dr. Coulter  
Motion: to receive the report  
Rationale: to address changes

E. Board Development and Assessment

1. Board Development & Training 10 min  
Action: Dr. Leland
2. Board Communication Planned 5 min  
Action: Mr. Carter  
Rationale: to develop and approve of communication update to community

F. Future Board Agenda Items 5 min

1. Working Session – November 26, 2012 – 7:00-10:00 pm CBS Building  
Topic: Executive Director Evaluation Standards, Process, and Timing – including specific goals and objectives for current Interim Executive Director
2. Parent Survey—Mr. Collins  
Topic: Transferring responsibility of parent survey to SACs/Senate
3. Strategic Plan—January 28, 2012 Working Session
4. TCA Board Fund Raising Philosophy Policy—Mr. Kretchman
5. Dashboard Subcommittee Metrics—Mr. Cameron
6. Develop process for board to ask questions to Dr. Coulter to clarify information and to discuss ideas—Board

IX. Adjournment (Approx. 9:25 p.m.)